

Todd Hill Farm Lesson Program

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www.ToddHillFarm.com

Mission Statement: To provide a relaxed, safe and fun lesson program designed to improve participants' riding skills and help them achieve their individual goals

Lesson Fees & Policies:

- Students are required to ride at least once/week
- Cost is \$225 per month, tax included. Invoices will be sent out monthly to regular lesson students. Payment is due by the first ride day of the month or before the 10th if the first ride is missed. After that, late fees are incurred at \$10 per week. We accept e-transfer (lessons@toddhillfarm.com – no password required), cheques made payable to Todd Hill Farm or cash.
- *Twice As Nice* is an opportunity to take 2 lessons per week at a reduced cost of \$400 per month
- There is a locked cash box in the aisle of the barn where payments can be placed in envelopes provided. Please note the name of student and time of the lesson in the e-transfer and on envelopes supplied for cheques and cash.
- Students are expected to arrive 20 – 30 minutes before their lesson time to groom and tack up the horse.
- Students are required to provide their own helmet and should wear breeches, boots and gloves in cold weather. Rubber boots do not provide adequate safety from being injured if stepped on by a horse. We recommend leather or vinyl paddocks boots or tall boots. Boots must have a small heel to prevent the foot from slipping through the stirrup.
- In warm weather, our dress code is a shirt with a collar. IE – no t-shirts or tank tops. Polo shirts, golf shirts, sleeveless blouses etc. are all fine.
- No lesson will have more than 5 students in it unless one is a make-up from a previously missed lesson. We do not offer private lessons.
- We require 30 days notice to make changes such as suspending or terminating the program, to start or end the *Twice As Nice* program, change lease horses, or lesson times
- We require 24 hours notice to be eligible for a make-up if a lesson is missed. The only exceptions are if the reason is weather related or due to a sudden illness or injury.
- Occasionally instructors may sub for one another and will be briefed by your regular instructor

- When make-up lessons are needed please book through the make-up website at www.toddhillfarm.com/make-ups. It is the student's responsibility to ensure that missed lessons are re-scheduled within 30 days otherwise they will be forfeited.
- Make-up lessons may be booked in classes that are 1 – 2 levels lower than your regular rider or 1 level higher depending on availability. Students riding at level 3 or higher may be given the opportunity to do a ride on their own in lieu of a make-up lesson if the calendar is full.
- Occasionally instructors may sub for one another and will be briefed by your regular instructor
- Students riding below Level 3 must be assessed privately before starting to jump. This can be booked by emailing www.lessons@toddhillfarm.com Assessment fee is \$25 including tax and will be done on a lunge line. Please check with your instructor before booking.
- If you are not a member of Todd Hill Facebook group please use the following link to get connected at <https://www.facebook.com/groups/toddhillfarm>. This is where we post pictures, updates, information etc.
- **Because of Covid-19 protocols, we can only permit students and one parent or guardian in the barn and arenas. Students cannot come to “hang out” or volunteer to work if they are not riding or have not been specifically asked to help out. Students should not arrive sooner than 40 minutes before lesson start time and are expected to leave no later than 1 hour after lesson end time (to allow time to complete their chores)**
- **Please practice social distancing (6 feet) and wear a mask unless you are riding**
- **If you are feeling unwell, have a cough or cold, please do not come to the barn**
- The “in” or “up” driveway is the one closest to the highway ramps. The “out” or “down” driveway is the one closest to the barn. This way we can avoid collisions ☺ Please remember that horses can be spooked easily, so drive slowly!
- No smoking on property **(no exceptions!)**
- All dogs must be on leash
- No one other than THF students who have signed a waiver are permitted to handle or ride horses
- Horse assignment will be listed on the calendar on the wall. If you are not comfortable with the horse assigned to you, please let your instructor know. Unless otherwise authorized by an instructor or barn monitor, only level 3 students are allowed to enter paddocks to bring in or return horses. **If you are riding below level 3, always seek out a helper to assist you.**
- After the lesson, it is the student's responsibility to put all tack and brushes away, clean up after their horse, sweep and make sure horse has sufficient water in his stall or paddock.

- Students should pick up any “deposits” left by their horse in the ring and walkways after their ride. Muck bucket and forks are provided around the barn and arena.
- When riding with others, always pass left to left. If cooling your horse out after a ride, please stay to the inside track
- Lease riders are permitted to ride during lessons but must give the riders in the lesson the right of way (also passing left to left)
- The feed room is off-limits. Please do not mix feed or feed horses unless specifically asked to by an instructor or barn monitor.
- The utility room in the barn is also off-limits. This is a heated room set up as our first aid station for both horses and humans. Door should remain closed.
- The lounge attached to the arena is heated and has seating for watching the arena in a warm environment. There is wifi in the lounge and also in the barn. The password for both is *finnegan*. **Please keep the lounge door closed at all times.**
- There is no bathroom in the barn. The bathroom is a portable toilet to the left of the barn.
- All Todd Hill students are expected to do a barn chore after their ride. Your chore will be listed on the whiteboard. The last lesson of the day is responsible for picking up any poop deposits in arena and on driveways / walkways, a final sweep of barn, water check and tidy tack room. If we all pick one chore the barn will be kept clean and tidy as many hands make light work.
- We cannot hold a lesson time for any student (ie: if you take 2 months off and then come back). Most lessons have waiting lists.
- Comment cards are located by the lockbox. Comments, suggestions, feedback etc can be left anonymously.
 - Horses must have water at all times. Check that your horse has water inside or out
 - Do not go into paddocks with horses unless for the specific purpose of bringing them in
 - Do not hand feed horses
 - Fences are electric – do not touch!
 - When turning horses back out after riding, double check the turn-out board
 - You must clean up / pick up any deposits left by the horse you are riding
 - If you used a grooming kit and/or tack put it away after use.
 - No equipment, tack, grooming supplies should be left in the aisle
 - Blankets must be hung up on the wall pegs when taken off a horse before a ride
 - Jumps must be put away neatly and close together in center of the arena as it is dragged/groomed daily
 - Anything left behind will be put in the lost and found bin located in the tack room

Email: lessons@toddhillfarm.com Website: www.toddhillfarm.com

Student Information

Mission Statement: To provide a relaxed, safe and fun lesson program designed to improve participants' riding skills and help them achieve their individual goals

Name: _____ D.O.B. if under 21: _____

Name of Parent/Guardian if under 21: _____

Contact Info of Parent/Guardian: _____

Home Phone: _____ Cell: _____ Work/Other: _____

Email Address: _____

Mailing or Civic Address: _____

Riding Experience:

Riding Goals:

Other Comments:

ACKNOWLEDGMENT of RISK and RELEASE of LIABILITY – “For Participants Under 18 Years”

Participant's Name: _____ Date of Birth: _____

Participant's Address: _____ City: _____ Prov: ___ Postal: _____

Guardian's Name: _____

The Guardian must Read and Understand prior to the Infant Participating in Equine Activities

TO: **TODD HILL FARM** their directors, employees, officers, volunteers, business operators, and site property owners. (all of them collectively called the HOST) **Initial each item below After Reading and Understanding**

___1. **I am the Parent and/or Legal Guardian of the infant Participant** named above and am executing this form on behalf of the infant Participant in my capacity as parent and/or guardian and with **the intent that this form be binding in the myself and infant Participant for all legal purposes.**

___2. **I Understand** there are Inherent **DANGERS, HAZARDS** and **RISKS**, (collectively called **RISKS**) associated with Equine Activities and injuries resulting from these “RISKS” are a common occurrence.

___3. **I Acknowledge** that the Inherent “**RISKS**” of Equine Activities mean those **DANGEROUS** conditions which are an integral part of Equine Activities, **including but not limited to:**

- The propensity of any equine to behave in ways that might result in injury, harm or death to persons on or around them and to potentially collide with, bite or kick other animals, people, or objects.
- The unpredictability of an equine’s reaction to such things as sounds, sudden movement, tremors, vibrations, unfamiliar objects, persons or other animals and hazards such as subsurface objects.
- The potential for other participant (s) to act in a negligent manner that might contribute to injury to themselves or others, such as failing to act within their ability or to maintain control over an equine.

___4. **I Freely Accept and Fully Assume All Responsibility** for the Inherent “**RISKS**” and the possibility of personal injury, death, property damage or loss which might result from the infant being a Participant.

___5. **I Acknowledge** that it remains my **Sole Responsibility** for the safety of the infant Participant and for the infant to Participate within his/her own limits.

___6. **In addition to consideration given for the infant to Participate in Equine Activity, I and my heirs, executors, administrators and assigns (collectively called my “Legal Representatives”)** agree

- **To Waive All Claims that I or the infant Participant might have against the “HOST”;** and
- **To Release the “HOST” from Any and All Liability** for any loss, damages, injury, or expense that I, the infant Participant or our “Legal Representatives” might suffer as a result of the infant's Participation due to any cause **including any NEGLIGENCE ON THE PART OF THE “HOST”;** and
- **To HOLD HARMLESS AND INDEMNIFY THE “HOST”** from any and all liability for property damage or personal injury to the infant Participant or to any third party which might result from the infant's Participation.

Before signing this form I read it (as indicated by my initials above) and I stated that I understand it. I further state I am aware that signing this form, waives certain legal rights I and/or the infant Participant and/or our “Legal Representatives” might have against the “HOST”.

SIGNED This _____ day of _____ 20 _____

(Print Name of HOST Witness to signing & Initialing)

(Signature of Participant)

(Signature Host Witness)

(Signature of Parent/Guardian)

Yes, I have read, understand and agree to adhere to the rules and policies stated in this document

ACKNOWLEDGMENT of RISK and RELEASE of LIABILITY – “**For Participants 18 Years or Older**”

Participant's Name: _____ Date of Birth: _____

Address: _____ City: _____ Prov: ___ Postal: _____

Every Person must Read and Understand this form before Participating in Equine Activities

TO: **TODD HILL FARM** their directors, employees, officers, volunteers, business operators, and site property owners. (all of them collectively called the HOST)

Initial each item below After Reading and Understanding the item

___1. **I Understand** there are Inherent **DANGERS, HAZARDS** and **RISKS**, (collectively called **RISKS**) associated with Equine Activities and injuries resulting from these “**RISKS**” are a common occurrence.

___2. **I Acknowledge** that the Inherent “**RISKS**” of Equine Activities mean those **DANGEROUS** conditions which are an integral part of Equine Activities, **including but not limited to:**

- The propensity of any equine to behave in ways that might result in injury, harm or death to persons on or around
- The unpredictability of an equine's reaction to such things as sounds, sudden movement, tremors, vibrations,
- The potential for other participant (s) to act in a negligent manner that might contribute to injury to themselves or

___3. **I Freely Accept and Fully Assume All Responsibility** for the Inherent “**RISKS**” and the possibility of personal injury, death, property damage or loss resulting from my Participation in Equine Activities.

___4. **I Acknowledge** that it remains my **Sole Responsibility** to act in such a manner as to be responsible for my own safety and to Participate Within My Own Limits.

___5. **In addition to consideration given for my Participate in Equine Activity, I and my heirs, executors, administrators and assigns (collectively called my “Legal Representatives”)** agree

- **To Waive All Claims that I or the infant Participant might have against the “HOST”;** and
- **To Release the “HOST” from Any and All Liability** for any loss, damages, injury, or expense that I or my “Legal Representatives” might suffer as a result of my Participation due to any cause whatsoever **including any NEGLIGENCE ON THE PART OF THE “HOST”;** and
- **To HOLD HARMLESS AND INDEMNIFY THE “HOST”** from any and all liability for property damage or personal injury to any third party which might result from my Participation in Equine Activities.

Before signing this form I read it (as indicated by my initials above) and I stated that I understand it. I know that signing this form, waives certain legal rights I or my “Legal Representatives” might have against the “HOST”.

SIGNED This ___ day of _____ 20 _____

(Print Name of HOST Witness to signing & Initialing)

(Signature of Participant)

(Signature of HOST Witness)

Yes, I have read, understand and agree to adhere to the rules and policies stated in this document